



17575 PEAK AVENUE MORGAN HILL, CALIFORNIA 95037

Morgan Hill Library
660 West Main Avenue
Morgan Hill, California

| | |
|--------------------|----------------------|
| Chairperson: | Pamala Meador |
| Vice Chair: | Loren Burks Winzeler |
| Commission Member: | Oscar Arguello |
| Commission Member: | Jorge Artilles |
| Commission Member: | Susan Brazelton |
| Commission Member: | Tim Hennessey |
| Commission Member: | Amy Whelan |

LIBRARY, CULTURE AND ARTS COMMISSION REGULAR MEETING

November 13, 2012

7:00 P.M.

AGENDA

CALL TO ORDER

ROLL CALL ATTENDANCE

DECLARATION OF POSTING OF AGENDA Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

OPPORTUNITY FOR PUBLIC COMMENT

PUBLIC COMMENT

Members of the public are entitled to address the Library, Culture, & Arts Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Library, Culture & Arts Commission is prohibited from discussing or taking action on any item not appearing on the posted agenda. (See additional noticing at the end of this agenda)

ADOPTION OF AGENDA

LIBRARY REPORTS

- | | |
|---|----------------------------|
| A. COUNTY LIBRARY REPORT Legislation, Funding & Budgeting, JPA | County Librarian |
| B. MORGAN HILL LIBRARY REPORT User Statistics-Staffing-Programs-Upcoming Events | Community Librarian |
| C. FRIENDS OF THE LIBRARY REPORT | President |

WORKPLAN UPDATES

- | | |
|---------------------------------|--------------------------------------|
| City/Community Group Liaison | All Commissioners |
| Permanent & Proposed Public Art | Meador, Hennessey |
| Art and Culture Events | Brazelton, Meador, Whelan, Hennessey |
| Library Outreach & Support | Hennessey, Whelan |
| | Whelan |

CONSENT CALENDAR

- 1. APPROVAL OF MEETING MINUTES FOR May 8, 2012.**
- 2. APPROVAL OF MEETING MINUTES FOR June 21, 2012**
- 3. APPROVAL OF MEETING MINUTES FOR July 10, 2012**
- 4. APPROVAL OF MEETING MINUTES FOR September 11, 2012**

BUSINESS

- 5. BREAKING THE SOUND BARRIER**
Recommended Action: (1) Commission Hennessey to provide update
- 6. LCAC PERMANENT PUBLIC ART GUIDELINES HANDY HELP AND FAQ's ON WEBSITE**
Recommended Action: (1) Community Services Manager Drewniany to provide update on posting to website.
- 7. 10 YEAR ANNIVERSARY OF CCC**
Recommended Action: (1) Community Services Manager Drewniany to provide update.
- 8. NEW LCAC COMMISSIONER BINDER**
Recommended Action: (1) Community Services Manager Drewniany to provide binders
Commissioners and review.

ANNOUNCEMENTS

FUTURE COMMISSION INITIATED AGENDA ITEMS:

Note: in accordance with Government Code Section 54954.2(a), there shall be no discussion, debate and/or action taken on any request other than providing direction to staff to place the matter of business on a future agenda.

ADJOURNMENT to the next monthly meeting at **7:00 p.m.** on January , Morgan Hill Library, 660 West Main Avenue, Morgan Hill.

NOTICE

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act that are distributed to a majority of the legislative body less than 72 hours prior to an open session, will be made available for public inspection at the Office of the City Clerk at Morgan Hill City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 at the same time that the public records are distributed or made available to the legislative body. (Pursuant to Government Code 54957.5)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

Following the opening of the Meeting, the public may present comments on items *NOT* appearing on the agenda that are within the Commission's jurisdiction. Should your comments require Commission action, your request will be placed on the next appropriate agenda. No discussion or action may be taken until your item appears on a future agenda. You may contact the Clerk for specific time and dates. This procedure is in compliance with the California Public Meeting Law (Brown Act) G.C. 54950.5. Please limit your presentation to three (3) minutes.

PUBLIC COMMENTS ON ITEMS APPEARING ON AGENDA

The Library, Culture & Arts Commission welcomes comments from all individuals on any agenda item being considered by the Commission. Please complete a Speaker Card and present it to the Clerk. This will assist the Members in hearing your comments at the appropriate time. Speaker cards are available from staff. In accordance with Government Code 54953.3 it is not a requirement to fill out a speaker card in order to speak to the Commission. However, it is very helpful to the Commission if speaker cards are submitted. As your name is called, please walk to the podium and speak directly into the microphone. Clearly state your name and address and then proceed to comment on the agenda item. In the interest of brevity and timeliness and to ensure the participation of all those desiring an opportunity to speak, comments presented to the Commission are limited to three minutes. We appreciate your cooperation.

NOTICE

AMERICANS WITH DISABILITIES ACT (ADA)

The City of Morgan Hill complies with the Americans with Disability Act (ADA) and will provide reasonable accommodation to individuals with disabilities to ensure equal access to all facilities, programs and services offered by the City. If you need special assistance to access the meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Office of the City Clerk at City Hall, 17575 Peak Avenue or call 779-7259 or (Hearing Impaired only - TDD 776-7381) to request accommodation. Please make your request at least 48 hours prior to the meeting to enable staff to implement reasonable arrangements to assure accessibility to the meeting.

If assistance is needed regarding any item appearing on the agenda, please contact the Office of the City Clerk at City Hall, 17575 Peak Avenue or call 779-7259 or (Hearing Impaired only - TDD 776-7381) to request accommodation.

NOTICE

Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.

NOTICE

The time within which judicial review must be sought of the action by the Commission which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.



17575 PEAK AVENUE MORGAN HILL, CALIFORNIA 95037

**CITY OF MORGAN HILL
LIBRARY, CULTURE AND ARTS COMMISSION
REGULAR MEETING
MINUTES-MAY 8, 2012**

CALL TO ORDER

Chairperson Pamala Meador called the meeting to order at 7:00PM.

ROLL CALL ATTENDANCE

Present: Commissioners: Pamala Meador, Tim Hennessey, Susan Brazelton, Amy Whelan
Absent: No Commissioners were absent.

DECLARATION OF POSTING OF AGENDA

Community Services Manager Drewniany certified that the meeting's agenda was duly noticed and posted in accordance with Government Code Section 54954.2

PUBLIC COMMENTS

Community Member Doug Muirhead shared that Mayor Tate had mentioned the combining of PRC and LCAC at a recent City Council meeting. Mr. Muirhead felt that LCAC should be aware and have the opportunity to discuss and provide input to Council prior to any decisions being made. Mr. Muirhead stated that he did not agree with the combining of PRC and LCAC. He believes this would continue to limit residents opportunity to be informed and engage in communication with the City.

MINUTES

The minutes for the March 13, 2012, meeting were unanimously approved.
The minutes for the April 10, 2012, meeting were unanimously approved.

LIBRARY REPORTS

A. COUNTY LIBRARY REPORT

Written and verbal report given

County Librarian

B. MORGAN HILL LIBRARY REPORT

Written and verbal report given

Community Librarian

C. FRIENDS OF THE LIBRARY REPORT

Written and verbal report given

President

WORKPLAN UPDATES

City Liaison
Permanent Public Art
Art and Culture Events
Library Outreach & Support
Cultural Heritage

All Commissioners

Meador, Whelan
Brazelton, Little, Meador, Whelan
Hennessey, Meador, Whelan
Little, Whelan
Hennessey

ACTIONS:

1. ROMERO MURAL

Romero Family will be submitting a proposal for project.

Recommended Action: 1. Proposal was reviewed and recommendations were made for changes to proposal. 2. Decision was made to hold a special meeting to review updated proposal with goal of then being prepared to make recommendation to Council.

2. BREAKING THE SOUND BARRIER

Recommended Action: Commissioner Hennessey would like to take responsibility for this.

3. LCAC CHAIR AND VICE CHAIR COMMITMENTS

Recommended Action: Pamala Meador will be the new LCAC Chairperson and Tim Hennessey will serve as the LCAC Vice Chair.

4. FINALIZE WORKPLAN

Recommended Action: Workplan ready to submit to Council for approval

5. MIKE DAVENPORT MEMORIAL

Recommended Action: Letter/email from Terry Moriyama was reviewed. Send copy of Peace Pole proposal to Terry Moriyama.

ADJOURNMENT

There being no further business, Chairperson Pamala Meador adjourned the meeting at 8:33 p.m.

MINUTES PREPARED BY:


Community Services Manager Maureen Drewnany



17575 PEAK AVENUE MORGAN HILL, CALIFORNIA 95037

CITY OF MORGAN HILL
LIBRARY, CULTURE AND ARTS COMMISSION
SPECIAL MEETING
MINUTES-JUNE 21, 2012

CALL TO ORDER

Chairperson Pamala Meador called the meeting to order at 7:06pm

ROLL CALL ATTENDANCE

Present: Commissioners: Pamala Meador, Tim Hennessey, Susan Brazelton, Amy Whelan, Loren Burks Winzeler
Absent: No Commissioners were absent

DECLARATION OF POSTING OF AGENDA

Community Services Manager Drowniany certified that the meeting's agenda was duly noticed and posted in accordance with Government Code Section 54954.2

PUBLIC COMMENTS

Chairperson Pamala Meador opened/closed the public comment period. No public comments were received.

ACTIONS:

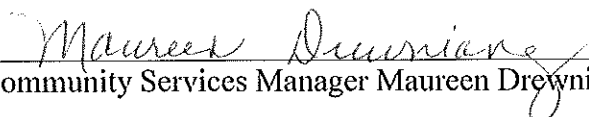
1. ROMERO SCULPTURE PROPOSAL

Recommended Action: Recommend proposal to Council at the July 18, 2012 City Council meeting.

ADJOURNMENT

There being no further business, Chairperson Pamala Meador adjourned the meeting at 7:41 p.m.

MINUTES PREPARED BY:


Community Services Manager Maureen Drowniany



17575 PEAK AVENUE MORGAN HILL, CALIFORNIA 95037

**CITY OF MORGAN HILL
LIBRARY, CULTURE AND ARTS COMMISSION
REGULAR MEETING
MINUTES-July 10, 2012**

CALL TO ORDER

Chairperson Pamala Meador called the meeting to order at 7:00PM.

ROLL CALL ATTENDANCE

Present: Commissioners: Pamala Meador, Tim Hennessey, Susan Brazelton, Loren Burks
Winzeler
Absent: Commissioners: Amy Whelan

DECLARATION OF POSTING OF AGENDA

Community Services Manager Drewniany certified that the meeting's agenda was duly noticed and posted in accordance with Government Code Section 54954.2.

PUBLIC COMMENTS

Chairperson Pamala Meador opened/closed the public comment period. No public comments were received.

MINUTES

No minutes were provided for approval

LIBRARY REPORTS

A. COUNTY LIBRARY REPORT
Written and verbal report given

County Librarian

B. MORGAN HILL LIBRARY REPORT
Written and verbal report given

Community Librarian

C. FRIENDS OF THE LIBRARY REPORT
Written and verbal report given

President

WORKPLAN UPDATES

City Liaison
Permanent Public Art
Art and Culture Events
Library Outreach & Support
Cultural Heritage

All Commissioners

Meador, Whelan
Brazelton, Little, Meador, Whelan
Hennessey, Meador, Whelan
Little, Whelan
Hennessey

ACTIONS:

3. BREAKING THE SOUND BARRIER

Recommended Action: Commissioner Hennessey still exploring.

4. COMBINING OF PRC AND LCAC

Recommended Action: Comments shared by Community Member Muirhead during public comment at May 8th meeting were discussed.

5. LCAC PERMANENT PUBLIC ART GUIDELINES

Recommended Action: Guidelines for inclusion on website were provided at meeting. Discussion will be agendaized for next meeting on September 11, 2012.

6. .GOV EMAIL ADDRESSES

Recommended Action: Commissioner Hennessey will pursue further with City Staff.

7. MIKE DAVENPORT MEMORIAL

Recommended Action: No proposal was provided.

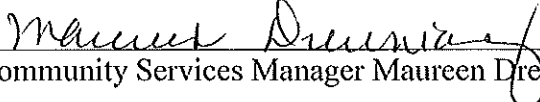
8. 10 YEAR ANNIVERSARY OF CCC

Recommended Action: Maureen Drowniany, Community Services Manager, gave a brief summary of what was tentatively being planned. A decision was made to keep this as an ongoing agenda item.

ADJOURNMENT

There being no further business, Chairperson Pamala Meador adjourned the meeting at 8:33 p.m.

MINUTES PREPARED BY:


Community Services Manager Maureen Drowniany



CITY OF MORGAN HILL
17575 PEAK AVENUE MORGAN HILL, CALIFORNIA 95037

Agenda Item #4
Submitted for Approval : November 13, 2012

**CITY OF MORGAN HILL
LIBRARY, CULTURE AND ARTS COMMISSION
REGULAR MEETING**

MINUTES - September 11, 2012

CALL TO ORDER

Vice Chairperson Tim Hennessey called the meeting to order at 7:05

ROLL CALL ATTENDANCE

Present: Commissioners: Tim Hennessey, Susan Brazelton, Loren Burks-Winzeler, Amy Whelan
Absent: Commissioner: Pamala Meador

DECLARATION OF POSTING OF AGENDA

Community Services Manager Drewniany certified that the meeting's agenda was duly noticed and posted in accordance with Government Code Section 54954.2

PUBLIC COMMENTS

Vice Chairperson Tim Hennessey opened/closed the public comment period. No public comments were received.

LIBRARY REPORTS

- A. COUNTY LIBRARY REPORT
Written and verbal report delivered by County Librarian.
- B. MORGAN HILL LIBRARY REPORT
Written and verbal report delivered by Community Librarian.
- C. FRIENDS OF THE LIBRARY REPORT
Written and verbal report delivered by Community Librarian.

WORKPLAN UPDATES

Permanent Public Art - Motion to move to Business for further discussion. Commission Hennessey motioned, Commissioner Brazelton seconded.

Art & Culture Events - No action item.

Library Outreach & Support - No action item.

Cultural Heritage - No action item.

CONSENT CALENDAR

No meeting minutes were provided for approval.

BUSINESS:

1. **RESPONSIBILITY FOR LCAC MEETING MINUTES**
Commissioner Burks-Winzeler volunteered to take position as Vice Chairperson and to take Meeting Minutes.
2. **BREAKING THE SOUND BARRIER**
Action Item: Commission Hennessey to work on date of event with Maureen Drewniany to coincide with 10 Year Anniversary Celebration of the CCC.
3. **LCAC PERMANENT PUBLIC ART GUIDELINES HANDY HELP AND FAQ'S ON WEBSITE**
Action Item: Commission Whelan to will provide electronic version to Maureen Drewniany for City
4. **.GOV EMAIL**
Maureen Drewniany recommends that this topic be brought to Jeff Rosenberger for further discussion. Public Comment: Not happy how council supports LCAC and communication with city officials.
5. **10 YEAR ANNIVERSARY OF CCC**
No action item.

ANNOUNCEMENTS

No announcements made.

FUTURE COMMISSION INITIATED AGENDA ITEMS:

Note: in accordance with Government Code Section 54954.2(a), there shall be no discussion, debate and/or action taken on any request other than providing direction to staff to place the matter of business on a future agenda.

ADJOURNMENT

There being no further business, Vice Chairperson Tim Hennessey adjourned the meeting at 7:44pm

MINUTES PREPARED BY:

Library Culture and Arts Commissioner Loren Burks-Winzeler



Morgan Hill Library, Culture and Arts Commission Submission Guidelines for Permanent Public Art

Introduction

The Morgan Hill Library Culture and Arts Commission (LCAC) has consistently encouraged the creation and installation of permanent public art throughout Morgan Hill. The collection stems from donations, gifts, and collaborations with arts organizations and artists. The growing list of public art will be available online shortly.

Art displays range from international exhibitions to local, community works and are usually displayed in prominent public buildings or easily accessible public spaces. Installations may last from a few weeks to a few months. Shorter durations such as those are classified as temporary art placement and follow specific guidelines outlined in an LCAC Policy document (<http://www.morgan-hill.ca.gov/DocumentView.aspx?DID=5185>). Art works that are intended for longer periods of time, such as one year or more, are classified as permanent public art and are subject to a more thorough application and review process outlined in the following LCAC Policy document (<http://www.morgan-hill.ca.gov/DocumentView.aspx?DID=5186>).

Proposal Process Overview

The complete review process, which includes LCAC, the City Council, and, frequently, other departments within the City, may take several months. With that in mind, applicants are strongly encouraged to submit materials well in advance of an intended installation date to allow time for the full proposal review and project development. Artists and organizations outside Morgan Hill may apply, but please be aware that the artist or sponsoring organizations are required to be present for site visits, community board meetings, installation, maintenance, and removal of artwork.

A panel, including the Chair of the LCAC and two commissioners, reviews proposals and makes a recommendation to the City Council, which will ultimately decide whether or not the project can continue. Issues of particular concern to LCAC include safety, durability of the artwork (especially works that will be located outdoors), suitability to the site, and the ongoing maintenance program, which includes funding, materials, and time needed. Following the approval of a proposal, a license agreement is issued to the artist and/or sponsoring organization. There is no deadline or annual cycle for submitting proposals. Incomplete applications will not be reviewed and will be returned for further completion.

The artist(s) and/or sponsoring organization are responsible for project proposal and development, funding, installation, insurance, maintenance program over the life of the exhibit, times removal of the exhibit (if needed), and restoration of the site.

Proposal and Submission Requirements

For a complete guideline of specifics required in all proposals, please see (<http://www.morgan-hill.ca.gov/DocumentView.aspx?DID=5186>).

- A written description of proposed artwork, including: medium, dimensions (Height x Width x Depth and weight), installation method, and anchoring procedure.
- If proposing existing work: Photographs or slides of artwork; include reference to human scale.
- If proposing new work: Working drawings and/or photo of a scale model. Include dimensions.
- Artist's statement.
- Artist's resume.
- Installation budget, including a description of the sponsoring organization or other method of financing. Include the name, address and phone number of the contact person.
- Proposed duration of the exhibition.
- The requested location(s) for the installation and the reason leading to the specific site(s) choice OR general description of the type of environment for which the installation is designed.
- A plan for maintenance and upkeep of the proposed artwork with future funding plans and insurance to cover any necessary repairs.
- Up to ten prints of the artist's previous work. All pictures must be clearly labeled with the name of the artist, title of work, media and dimensions (HxWxD).
- Proposal for a dedication ceremony once a work is completed.

Once a written proposal is submitted to LCAC, artist(s)/sponsoring organization should schedule a time to present the proposal at the next available bi-monthly LCAC public meeting. Be prepared to answer any questions, clarify any points, hear recommendations to expedite the remaining steps in the process. LCAC may recommend that edits are then made to the existing proposal before it is submitted to the City Council. Include self-addressed stamped packaging material if you request that proposal materials be returned to you.

Send proposals to:

Library Culture and Arts Commission
C/O Maureen Drewniany, Staff Liaison
17575 Peak Avenue
Morgan Hill, CA 95037

Once the proposal is presented, reviewed, edited, and finalized, the LCAC Chair then forwards the proposal to the City Council for formal review during its next available City Council meeting. The artist(s)/sponsoring organization should plan on attending that meeting with the LCAC Chair to answer any questions, clarify any points, hear recommendations from the City Council to expedite the remaining steps in the process.

Before City Council formally approved the proposal and work on the project can begin, the proposal may need to be reviewed by other departments who oversees specific locations or groups that the work may affect. It is only after the entire review process is completed that work on the project should begin. If the City Council rejects the proposal, the artist(s)/sponsoring organization are welcome to pursue other non-public space options, such as private property or a local business's grounds.



The Morgan Hill Community and Cultural Center opened its doors to the Morgan Hill community on December 7, 2002, the result of a successful community visioning process through which the community expressed its desire for a public facility in Morgan Hill that would meet the growing needs of the community for recreational, cultural and educational activities.

10 years later, the Community and Cultural Center continues to be a vibrant and thriving center...the place where the community gathers and celebrates.

Join us in celebrating the Morgan Hill Community and Cultural Center's 10 years as we highlight 10 community events over six months.

CALENDAR OF COMMUNITY EVENTS

| | | |
|-------------|---|---|
| November 9 | Ten Years of Teamwork Philanthropy Day Recognition Dinner | Morgan Hill Community Foundation www.morganhillcf.org |
| December 5 | Happy Birthday CCC | Rotary Club of Morgan Hill www.morganhillrotary.com Morgan Hill Flower Lovers |
| January 3 | Good Morning Morgan Hill Chamber Breakfast | MH Chamber of Commerce www.morganhill.org |
| February 8 | "BIG" (Opening Night) | South Valley Civic Theater www.svct.org |
| February 19 | Tuesday Night BINGO | Friends of the Morgan Hill Senior Center www.fmhsc.org |
| March 15 | 10th Annual Helping Hands Healing Hearts Awards Luncheon | Community Solutions www.communitysolutions.org |
| March 23 | Spring Fest/Easter Egg Hunt | Las Madres of Morgan Hill lasmadresmorganhill.org Morgan Hill Recreation www.mhrecreation.com |
| April 12 | South Valley Wine Auction | Alliance Member of Morgan Hill Community Foundation www.southvalleywineauction.org |
| April 19 | Senior Citizen Ball | MH Youth Action Council www.mhrecreation.com |
| April 27 | Art a la Carte | El Toro Culture & Arts Foundation www.morganhillcf.org |

Celebrating
10
years

*Whatever your event...
We have the Space*

CONTACT US TODAY
17000 MONTEREY RD. MORGAN HILL, CA 95037

cccinfo@morganhill.ca.gov | 408-782-0008
www.mhcommunitycenter.com | Find us on Facebook